

**MINUTES OF A REGULAR EPHRAIM CITY COUNCIL MEETING
EPHRAIM CITY BUILDING
5 S. MAIN
THURSDAY, JANUARY 2, 2014
7:00 PM**

The Ephraim City Council convened in a work meeting on Thursday, January 2, 2014, at 5:30 p.m. in the Ephraim City Council Room.

MEMBERS PRESENT

Richard Squire, Mayor
John Scott
Terry Lund
Tyler Alder
Margie Anderson
Alma Lund

STAFF PRESENT

Regan Bolli, City Manager
Bryan Kimball, City Planner
Leigh Ann Warnock, City Recorder
Ron Rasmussen, Police Chief

OTHERS IN ATTENDANCE

See attached.

WORK SESSION 5:30 PM

Mayor Squire called the meeting to order at 5:40 p.m.

The Council reviewed the Warrant Registers and Agenda for the Regular Council Meeting.

Open and Public Meeting Training was presented by City Recorder, Leigh Ann Warnock
New Council Orientation was presented by City Manager, Regan Bolli.

ADJOURN

There being no further discussion, Councilmember Terry Lund moved the work meeting adjourn at 6:30 p.m. The motion was seconded by Councilmember John Scott. The vote was unanimous. The motion carried.

PUBLIC SESSION

Mayor Squire called the meeting to order at 7:03 p.m. Councilmember Alma Lund offered an opening prayer. Councilmember Margie Anderson led the audience in the Pledge of Allegiance.

RATIFICATION OF DECEMBER 17 WARRANT REGISTER

Councilmember Terry Lund moved to ratify the previously signed December 17, 2013 warrant register. The motion was seconded by Councilmember John Scott. A roll call vote was taken:

voting “yes” Councilmembers Tyler Alder, Terry Lund and John Scott. Councilmembers Margie Anderson and Alma Lund abstained. The motion carried.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of December 31, 2013.

Councilmember Tyler Alder moved to approve the warrant register of December 31, 2013 as presented. The motion was seconded by Councilmember John Scott. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Terry Lund, and John Scott. Councilmembers Margie Anderson and Alma Lund abstained. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the December 4, 2013 City Council meeting.

Councilmember Tyler Alder moved to approve the minutes of the December 4, 2013 City Council meeting as presented. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, and Terry Lund. Councilmembers John Scott, Margie Anderson and Alma Lund abstained as they were not present at the meeting. The motion failed.

ELECTION OF MAYOR PRO TEM

Councilmember John Scott was nominated by Councilmember Terry Lund. The nomination was seconded by Councilmember Tyler Alder. A second nomination was made by Councilmember John Scott for Councilmember Terry Lund. That nomination was seconded by Councilmember Margie Anderson. A silent vote was taken and counted. Councilmember John Scott was appointed as Mayor Pro Tem.

AUDIT PRESENTATION

Jon Haderlie, of Larson Certified Accountants, was introduced by Financial Director Steve Widmer, as a meticulous principle auditor who is very knowledgeable in State procedures and all the new changes.

The Independent Auditor’s Report shows that Larson & Company have audited the financial statements for Ephraim City for 2013. Mr. Haderlie then reviewed the rest of the report with the Council.

The Internal Controls Report shows that Larson & Company audited the financial statement for Ephraim City, and looked at internal controls.

The State Compliance Report shows that Larson & Company audited Ephraim’s compliance with State compliance requirements.

Schedule of Findings:

Internal Control Findings

No findings related to internal control noted in current year.

State Compliance Findings:

No findings related to state compliance noted in current year.

Mr. Haderlie commended the Ephraim City staff, as state compliance regulations were overhauled this year and cities were not aware of what would be tested. Ephraim passed everything with no issues.

Abraham Hundepool mentioned the cash deposit and separation of duties findings from previous years. Mr. Haderlie reiterated that the cash deposits were not an issue this year; it had been corrected two years ago, and that Ephraim is big enough now that separation of duties is not significant enough to be a finding. Even when it was a finding, it was because the City did not have enough employees to comply fully with State regulations and was recognized as unavoidable.

Mayor Squire thanked Steve Widmer for making sure Ephraim City is where it needs to be.

Councilmember Terry Lund moved to accept the audit as presented by Larson Certified Public Accountants. The motion was seconded by Councilmember Tyler Alder. A roll call vote was called. Voting “yes” Councilmembers John Scott, Alma Lund, Terry Lund, Margie Anderson and Tyler Alder. The vote was unanimous. The motion carried.

PRESENTATION REGARDING HONOR FLIGHT

Honor Flight representatives were not present. Jack Keisel said he would be able to get people applications if they wished.

DISCUSSION AND ADOPTION OF ECR 14-01

This will appear on the next meeting agenda.

COUNCIL REPORTS AND APPOINTMENTS

John Scott

Youth City Council—The Youth City Council has done a great job with decorating the Christmas tree and answering the letters to Santa.

Ambulance Association—continues to be busy.

Terry Lund

Cemetery Board—Jack Keisel’s name was presented for approval on the Cemetery Board.

Councilmember Terry Lund moved to approve Jack Keisel as a new Cemetery Board Member. The motion was seconded by Councilmember John Scott. A roll call vote was taken: voting “yes” Councilmembers John Scott, Alma Lund, Terry Lund, Margie Anderson and Tyler Alder. The vote was unanimous. The motion carried.

Regan Bolli

Real Estate – The City closed on the property for the Public Works yard.

Tyler Alder

Rec Board—We had a good turnout for Basketball. The ice rink is frozen and had some delays, but people will be there tomorrow to skate.

Bryan Kimball

Sewer Lagoon—The plans have been drawn up, but plans still need to be approved by the State. We can be underway this spring for construction. The total project will include the irrigation system, pumps, treatment building, and a new winter storage pond. We have a permit to discharge and will begin that within the next couple of weeks under the state guidelines.

ADJOURN

There being no further business to come before the Council for consideration, Councilmember John Scott moved to adjourn. The motion was seconded by Councilmember Alma Lund. The vote was unanimous. The motion carried.

The next meeting is scheduled to be held on January 15, 2014, starting at 7:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

Mayor

Date

ATTEST:

City Recorder

Date