

**MINUTES OF A REGULAR EPHRAIM
CITY COUNCIL MEETING
EPHRAIM CITY BUILDING
5 S. MAIN
WEDNESDAY, JUNE 4, 2014
6:00 PM**

MEMBERS PRESENT

Richard Squire, Mayor
John Scott, Mayor Pro Tem
Tyler Alder
Margie Anderson
Alma Lund
Terry Lund

STAFF PRESENT

Bryan Kimball, City Planner
Leigh Ann Warnock, City Recorder
Ron Rasmussen, Police Chief
Steve Widmer, Finance director

OTHERS IN ATTENDANCE

See attached.

WORK SESSION

The Ephraim City Council convened in a work meeting on Wednesday, June 4, 2014, in the City Council Room. Mayor Squire called the meeting to order at 5:30 p.m.

The Council reviewed the Warrant Register and Agenda for the Regular Council Meeting.

Councilmember John Scott suggested the council pass a resolution regarding fireworks. Mayor Squire stated the resolution could be discussed with Kerry in the Unfinished Business portion of the regular meeting and be adopted in the next meeting.

It was pointed out that water is not coming down the ditch for the trees at the cemetery. A call to the Irrigation Company will be placed to see what can be done.

ADJOURN

There being no further discussion, Councilmember Scott moved the work meeting adjourn. The motion was seconded by Councilmember Lund. The vote was unanimous. The motion carried.

REGULAR SESSION

The Ephraim City Council convened in a regular council meeting on Wednesday, June 4, 2014, in the Ephraim City Council Room. Mayor Squire called the meeting to order at 6:00 p.m. Councilmember Alma Lund offered an opening prayer. Councilmember Tyler Alder led the audience in the Pledge of Allegiance.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of June 3, 2014.

Councilmember Alma Lund moved to approve the warrant register of June 3, 2014 as presented. The motion was seconded by Councilmember Tyler Lund. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, Terry Lund, and John Scott. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the May 21, 2014 City Council meeting.

Councilmember Margie Anderson moved to approve the minutes of the May 21, 2014 City Council meeting as presented. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, Terry Lund, and John Scott. The vote was unanimous. The motion carried.

BRAYDEN SHELLEY EAGLE PROJECT

Brayden Shelley approached the Council asking for approval for his proposed Eagle Project. Mayor Squire asked what the project would entail, what would be required from the City, and what would be donated. Brayden would like to lay sod around the splash pad and build benches to be placed there. The City would provide the sod and he would acquire donations for the benches. Councilmember Tyler Alder commented the sod may be donated by Eco-Life.

Brayden asked if the Council would prefer wood or metal benches and if they would like them to be portable or anchored. Brayden submitted pictures of possibilities for benches.

If the project is approved, the City would put in the sprinklers and prep the ground and Brayden would lay the sod and build the benches. The Council approved the project and asked him to get in touch with the Public Works Director, Chad Parry, about the benches. Councilmember Alder said he will find out about whether the sod will be donated and Brayden can work with Chad on ordering and placement.

RECREATION DEPARTMENT DISCUSSION

Rec Director, Phil Murray, approached the Council regarding the state baseball tournament in Richfield. He must let the officials know as quickly as possible how many players will be coming and asked for direction regarding coach and team selection and what to charge the players. There is an entry fee of \$260 per team. That fee does not include the cost of uniforms.

The Council discussed uniform options and opted to go with a two-button Henley rather than tee shirts; the players will provide their own pants and socks. Phil pointed out that coaches must match in a way that identifies them as a part of their team.

Mayor Squire suggested the Ephraim coaches make the selections for the teams at the meetings that will be held Thursday evening at 6:30 and again at 8:30.

The Council discussed fee amounts for each player. For teams of 10, \$26 per player would be required to cover the cost of registration. The cost for uniforms would be in addition to that. Mt. Pleasant charges \$75 per player for the tournament. The Council felt they would like to keep the fee way below that amount; however, once all costs were added up, it was determined a \$75 fee was the minimum amount required to cover everything.

The girls will not be playing Babe Ruth but will have their own tournament, with a fee of \$25 per player. The best team in each age group will play in the tournament. No uniforms are needed for the girls. Phil proposed the \$25 cost for the girls be paid by the City as there was no mention made at the time of registration of an extra cost for the tournament. Councilmember John Scott feels if the fee is paid for the girls, it should be paid for the boys as well. The Council concurred and determined the players would pay the fees.

Councilmember Tyler Alder asked Phil to prepare something to give out to the players letting them know what the fees are and what they cover.

Councilmember John Scott was excused from the meeting at this time.

Councilmember Alma Lund moved to approve a \$75 fee for boys to include uniforms and a \$25 fee for girls for their baseball tournaments. The motion was seconded by Councilmember Tyler Alder. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, and Terry Lund. The vote was unanimous. The motion carried.

Phil Murray talked about the fact that all the grass is gone at the Family Park after the adult men’s league games. His crews pick up garbage and replant the grass to make it presentable again. The Council assured him they will work on a policy for charges to use the field and make sure it is enforced. Signage will also be added.

Discussion turned to Recreation Meetings; how often to meet and where. Phil commented it is time to start planning for soccer. The Council felt they would like to meet as a Rec Board separate from Council Meeting. A date for the first meeting was set for June 25th at 5:00 pm.

Phil said he would like to put out a yearly calendar so he can get approval on activities. Mayor Squire expressed appreciation to him for all his work, and commented his crew has done a great job; the parks are well taken care of and the Lion’s tournament went extremely well.

DISCUSSION AND APPROVAL OF ECO 14-03, AN ORDINANCE DEFINING A SIGNIFICANT PARCEL OF REAL PROPERTY

The state requires municipalities to define what constitutes significant real property. ECO 14-03 will address this issue along with specifying procedures for disposal of public city property and the required public notice. Whether or not property qualifies as significant, a public hearing is required for disposal.

Planner Bryan Kimball feels including the value of \$10,000 is redundant due to the fact that the requirements remain the same. He recommends striking that from the ordinance. It was suggested that item three, requiring the Council to dispose of land in a fair and equitable manner also be stricken. It is not a requirement and creates more questions than answers in determining what is fair and equitable.

It was asked how this ordinance would affect homes built by the Ephraim City Housing Authority. As it is written, the ordinance covers everything and still requires a public hearing.

Councilmember Margie Anderson moved to approve ECO 14-03, an ordinance defining what constitutes a significant parcel of real property and reasonable notice to allow public comment, with the corrections as described above. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, and Terry Lund. The vote was unanimous. The motion carried.

DISCUSSION AND ADOPTION OF EPHRAIM CITY POLICY 14-01

In response to an OSHA review, a policy must be adopted by the Council establishing an Energy Control Program for the Public Works Department. This policy brings the City into compliance with OSHA standards.

Finance Director, Steve Widmer, commented OSHA sent samples of this and other policies which have been revised to include Ephraim City procedures. Passing these policies will complete the requirements of OSHA and need to be passed, signed and sent to OSHA by the end of June. These policies outline procedures already implemented by the City, but have not been adopted as official policy.

Councilmember Terry Lund moved to approve ECP 14-01, a policy establishing an energy control program for the Public Works Department. The motion was seconded by Councilmember Tyler Alder. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, and Terry Lund. The vote was unanimous. The motion carried.

DISCUSSION AND ADOPTION OF EPHRAIM CITY POLICY 14-02

In response to an OSHA review, a policy must be adopted by the Council establishing a Respiratory Protection Program for the Fire Department. This policy ensures that Ephraim firefighters are taking care of respirators as per the manufacturers recommendations and brings the City into compliance with OSHA standards.

Councilmember Margie Anderson moved to approve ECP 14-02, a policy establishing a Respiratory Protection Program for the Fire Department. The motion was seconded by Councilmember Terry Lund. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, and Terry Lund. The vote was unanimous. The motion carried.

DISCUSSION AND ADOPTION OF EPHRAIM CITY POLICY 14-03

In response to an OSHA review, a policy must be adopted by the Council establishing a Hazard Communication Program for the Fire Department. This policy brings the City into compliance with OSHA standards.

Councilmember Terry Lund moved to approve ECP 14-03, a policy establishing a Hazard Communication Program for the Fire Department. The motion was seconded by Councilmember Tyler Alder. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, and Terry Lund. The vote was unanimous. The motion carried.

DISCUSSION AND ADOPTION OF EPHRAIM CITY POLICY 14-04

In response to an OSHA review, a policy must be adopted by the Council establishing an Exposure Control Plan for the Fire Department. This policy brings the City into compliance with OSHA standards.

Councilmember Tyler Alder moved to approve ECP 14-04, a policy establishing an Exposure Control Plan for the Fire Department. The motion was seconded by Councilmember Margie Anderson. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, and Terry Lund. The vote was unanimous. The motion carried.

DISCUSSION AND ADOPTION OF EPHRAIM CITY POLICY 14-05

In response to an OSHA review, a policy must be adopted by the Council establishing an Exposure Control Plan for the Police Department. This policy brings the City into compliance with OSHA standards.

Councilmember Alma Lund moved to approve ECP 14-05, a policy establishing an Exposure Control Plan for the Police Department. The motion was seconded by Councilmember Tyler Alder. A roll call vote was taken: voting “yes” Councilmembers Tyler Alder, Margie Anderson, Alma Lund, and Terry Lund. The vote was unanimous. The motion carried.

UNFINISHED BUSINESS, COUNCIL REPORTS AND APPOINTMENTS

Fireworks have been banned in the past due to overly dry conditions. Councilmember John Scott asked if fireworks should be banned for the 2014 holiday season, and if so, for how long. This item will appear on the agenda for the next meeting. Chief Steck can inform vendors a decision will be made at that time, but that the Council is leaning towards a ban.

Chief Steck would like another resolution stating the City of Ephraim follows the State mandate of no burning, or the Council can come up with their own dates for the City. He asked that they also take into consideration whether food fires will be allowed and to establish parameters.

Bryan Kimball

Power bump – Bryan stated there was a power bump the preceding week which caused the break of a section of pipe in the canyon. Crews have been working on that all week; it is difficult to get a track hoe in there. They tried to send water down the other side and another leak was discovered that also required repairs. The water main lines were lost on both sides and nobody in town knew the difference. The crew has done an incredible job.

Sewer – Bryan is getting things finalized for the closing of the loan.

Chief Rasmussen

Department Qualification – all officers in attendance qualified and are very fine shots.

Incidents – there were no incidents at the Scandinavian Festival other than a few lost parents and one biker that ran into a parked car. There was, however, an incident at the Lion's tournament. A mother gave her daughter a hug and her ex-husband didn't like that because it was his visitation. The issue was dealt with, documented and sent to the County Attorney for screening.

Tyler Alder

Thanks – Tyler thanked Steve Widmer for all his work on the budget, and Chiefs Rasmussen and Steck for their help with the Scandinavian Festival.

Margie Anderson

Thanks – Margie commended the office staff on their efforts to handle things without a City Manager.

Terry Lund

Cemetery Board – Terry reported the Memorial Day Program went well. Karl Lund will gather up the flowers and the flags at the appropriate time.

Library Board – The Library held its 100th Birthday celebration this week.

Alma Lund

Fire Department – Lloyd Stevens says equipment for the brush truck has been delivered to the Fire Station.

Mayor Squire

Utilities Board – the Mayor thanked the Council for all their support and hard work getting through this difficult time.

ADJOURN

There being no further business to come before the Council for consideration, Councilmember Margie Anderson moved the Regular Council Meeting adjourn. The motion was seconded by Councilmember Tyler Alder. The vote was unanimous. The motion carried.

The next meeting is scheduled to be held on June 18, 2014, starting at 6:00 p.m. in the Ephraim City Council room.

MINUTES APPROVED:

Mayor

Date

ATTEST:

City Recorder

Date