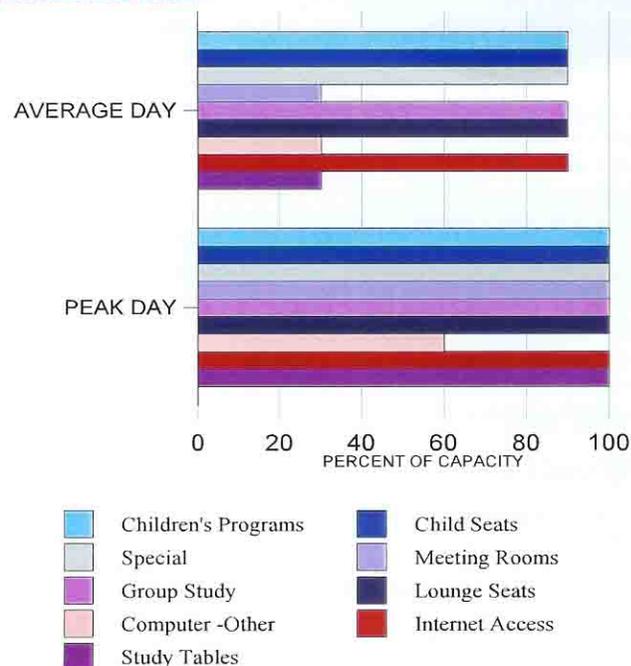


BUILDING USE



FACILITY NEEDS

Public Spaces: The existing public meeting space is in a partially finished basement. Loose carpet causes people to trip. Because there are no blinds or curtains, the space is unbearably hot in summer and cold in winter. Meetings and programs disrupt patrons using the computer lab or trying to access the less-circulated books that are shelved in the basement. Summer story hours are held outside. The main level is not accessible and the stairs are hazardous; a volunteer recently tripped on the stairs. Restrooms are inadequate.

Staff Work Space: The staff work and break room (a single room) is also in the basement and suffers from the same problems as the public meeting room. Staff office space, break area, and storage are substandard; book returns, open work areas, and restrooms are less than adequate. The circulation desk is adequate; computer systems and technical services areas have a good professional work environment. Additional storage is needed for children's activities and videos. A single space serves as the director's office, break area, periodical storage, and staff processing area.

SPACE	QTY	APPROX SF
Lecture hall (200)	1	4,000
Staff work room	1	150
Staff break room	1	125
Storage (computer equipment, videos, children's programs)	3	360
Children's program area (30)	1	600
Group study room (6)	1	150
Board room / meeting room. (12)	1	300
Classroom / training room (20)	1	400
TOTAL		6,085

LIBRARY CONCERNS & PRIORITIES

The library should be a user-friendly, welcoming place where patrons feel that they can find the answer to what they need.

Many elderly residents use the library, and the stairs are a major concern. Wheelchair users cannot use the library, since the only accessible entry is at the back of the basement and there is no elevator.

Safety & Security: Building hazards include old electrical wiring, the lack of fire sprinklers, asbestos, and loose carpet downstairs that causes tripping. Recently the library has been broken into, though no damage occurred. A security camera has been installed. Because the library does not have staff to monitor the basement area, it must be kept closed much of the time. The basement door is secured with a hasp and padlock.

Programs Limited by Existing Space: The library does not have adequate space for studying. The disabled have no access to most library programs and services.

Recommendations to Others: Ephraim is fortunate to have an original Carnegie library on the historic register, with beautiful woodwork and large old windows.

Things to Avoid: The library is so full that staff have difficulty organizing it in a harmonious manner.

