

**Ephraim Public Library Board**

Agenda for Board Meeting held at the Ephraim Public Library

30 South Main, Ephraim, Utah

**Tuesday, November 14th at 5:30 pm**

1. Call to order, Roll Call, Review/Vote to approve minutes from the last meeting
2. Public Input (if any)
3. Code of Conduct Policy - Procedure discussion.
4. Jennifer Harward, Library Director Report
  - Annual Report for FY 2023
  - Quarterly Financial Report for FY 2024
  - October Statistics
  - Volunteer hours spent outside of our meeting time (place in Google Docs)
5. Annual Board Calendar discussion
6. Action Items

Note: The Board may vote to discuss certain matters in Closed Session pursuant to Utah Code annotated 52-4-5. This facility is wheelchair accessible, and handicapped parking is available. Requests for accommodations and interpretive services must be made three (3) working days prior to the meeting. Please contact the library at 283-4544 for information or assistance.

From time to time, matters are discussed that do not appear on the posted agenda. Items that require/request action taken will appear in the Action Items section of each posted agenda. Submitted Action Items for the agenda must be submitted to the Library Board Secretary by the Friday prior to the meeting and should be accompanied by any and all supporting written documentation. Without such documentation, the Board reserves the right to postpone the hearing of any item such documentation has been submitted.

**CERTIFICATION OF POSTING**

The undersigned, duly appointed Library Board Chairperson, does hereby certify that the above notice and agenda were posted on this 14th day of November 2023.

---

Dana Bagnall, Library Board Chairperson