

**WORK MEETING MINUTES**  
**CITY COUNCIL**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
**APRIL 6, 2022**  
**5:30 PM**

**CALL TO ORDER**

The Ephraim City Council convened in a work meeting on Wednesday, April 6, 2022, in the City Council Room. Mayor Scott called the meeting to order at 5:30 p.m.

**ROLL CALL**

**MEMBERS PRESENT**

John Scott, Mayor  
Tyler Alder,  
Mayor Pro Tem  
Margie Anderson  
Alma Lund  
Lloyd Stevens

**STAFF PRESENT**

Shaun Kjar, City Manager  
Brian Page, City Attorney  
Leigh Ann Warnock,  
City Recorder  
Bryan Kimball,  
Community Development

Devan Fowles, Planner  
Jon Knudsen, Finance Dir.  
Jeff Jensen, Public Works  
Aaron Broomhead, Police  
Jeff Hermansen, Fire Chief

Alma entered the meeting at 5:36 roll call.

**DEPARTMENT REPORTS**

**Jeff Jensen, Public Works Director**

**Certification** – TJ and Preston passed their Wastewater certifications

**Sewer Cleaning** – Twin D is finished for this year cleaning sewer

**Aaron Broomhead, Emergency Services Director**

**Work Schedule Change** – Officers have requested a schedule change to improve service and mental health of the officers. It would be the same as the XO schedule used at the prison, with 12-hour shifts. They would get two full weekends off. We will also try a 23-hour schedule, putting officers on the street almost 24/7.

**Notice to County** – With the schedule change making the Ephraim Police Department the only city in the County working 23 hours a day, a notice has been sent to the County informing them that Ephraim officers will only respond to night-time calls in other cities in the case of an emergency.

**Jon Knudsen, Finance Director**

**Budget** – Jon will have the preliminary budget to the Council on May 4<sup>th</sup> for review.

**ADJOURN**

*There being no further discussion, Councilmember Alder moved the work meeting adjourn. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.*

**MINUTES APPROVED:**

\_\_\_\_\_  
John Scott, Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Leigh Ann Warnock, City Recorder

\_\_\_\_\_  
Date