

MINUTES
REGULAR CITY COUNCIL MEETING
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
MAY 6, 2020
5:00 PM

CALL TO ORDER

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, May 6, 2020, in the City Council Room. Mayor Scott called the meeting to order at 5:08 p.m.

OPENING CEREMONY

At the invitation of the Mayor, Councilmember Richard Wheeler offered an invocation.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Margie Anderson, Mayor Pro Tem
Tyler Alder
Alma Lund
Greg Boothe
Richard Wheeler

STAFF PRESENT

Shaun Kjar, City Manager
Chase Andrizzi, City Attorney
Leigh Ann Warnock, City Recorder
Bryan Kimball, Community Dev.
Devan Fowles, Planner
Steve Widmer, Financial Director
Michael Patton, Rec Director

OTHERS PRESENT

Ryan Robinson, Jessica Topham

PUBLIC COMMENT

No public comment presented.

APPROVAL OF WARRANT REGISTER

The Council reviewed the Warrant Register of May 6, 2020.

Councilmember Alder moved to approve the May 6, 2020 Warrant Register as presented. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

APPROVAL OF MINUTES

The Council reviewed the minutes of the April 15, 2020 Regular City Council Meeting.

Councilmember Anderson moved to approve the April 15, 2020 Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

NOTICE OF AWARD FOR BID FOR THE EPHRAIM DROUGHT RESILIENCY PROJECT

Approval of Notice of Award to Barton Excavating, Inc., and possible authorization of the City Manager to execute related documents including the Agreement and Notice to Proceed.

Bryan Kimball reported several bids were received; the lowest bid was from Barton Excavating, Inc., in the amount of \$1,060,693.00 with an aggressive time schedule. The next lowest bid was over a million dollars higher. Staff recommends the bid be awarded to Barton Excavating.

Councilmember Boothe moved to approve the Notice of Award to Barton Excavating, Inc., and authorized Shaun Kjar to execute the related documents including the Agreement and Notice to Proceed. The motion was seconded by Councilmember Alder. The vote was unanimous. The motion carried.

CONDITIONAL USE PERMIT: JESSICA TOPHAM

Jessica Topham was seeking approval of a Conditional Use Permit for an attached accessory dwelling located at 910 South 950 East. Devan Fowles presented details to the Council. City ordinance states a Conditional Use Permit is needed for that use and is permitted in their zone if it is attached. The Planning Commission recommended approval.

Councilmember Anderson moved to approve a Conditional Use Permit for Jessica Topham for an attached dwelling with recommendations from Planning and Zoning. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

AGREEMENT: FRANSON CIVIL ENGINEERS

Authorization for City Manager to execute an agreement with Franson Civil Engineers for the tunnel project.

Councilmember Alder moved to authorize the City Manager to execute an agreement with Franson Civil Engineers for the tunnel project. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

RAP TAX

A RAP tax is a .01% tax that goes to Recreation, Arts and Parks. The County has the right of first refusal and have foregone that option, allowing for Ephraim to go ahead with that. Now it must be added to the ballot for the residents to vote on in the General Election in November. If passed, .01% would be added to taxes on all retail, excluding food. The proceeds are earmarked for certain expenditures within the recreation, arts and parks departments.

It was asked if this was the right year to include a RAP tax on the ballot. Nate Johnson asked if there was ever a wrong year. All felt public education and input would be a good plan in moving forward. The Rec Department has planned two open houses.

GENERAL PLAN UPDATE

Devan Fowles reported a couple months into the General Plan process. Ryan Robinson with Rural Community Consultants was present and updated the Council on events. Community surveys are available on the website. Ephraimcityplan.org is where to find the maps, surveys, and documents associated with the General Plan.

2020-2021 PRELIMINARY BUDGET

The 2020-2021 Preliminary Budget was presented to the Council by Steve Widmer. The State has talked about COVID-19 and how it affects individual local government budgets. Copies of the 2020-2021 Preliminary Budget are available in the Ephraim City offices upon request. The final budget will be brought to the Council at the first June Council Meeting for approval.

ECR 20-04 – FIRE PROTECTION AGREEMENT: SANPETE COUNTY

A resolution authorizing execution of the 2020 Fire Protection Agreement between Ephraim City and Sanpete County.

Councilmember Boothe moved to approve ECR 20-04, a resolution authorizing execution of the 2020 Fire Protection Agreement between Ephraim City and Sanpete County. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

DEPARTMENT REPORT

Power Director Cory Daniels reported 17 applications were received for the open Power Department Lineman position. They will select the top applicants and start on 6 or 8 interviews.

PLEDGE OF ALLEGIANCE

Jessica Topham, who was present via ZOOM, led the Council in the Pledge of Allegiance at this point in the meeting.

CITY MANAGER REPORT

COVID-19 - Ephraim has moved into the orange stabilization phase for COVID-19. No cases that have been verified in Ephraim. Masks are worn in public and youth sports have been canceled for the summer. The Rec Department will still try to give that physical experience by hosting smaller group trainings and coaching sessions even though tournaments will not be played.

Scandinavian Summer – Plans are on-track for a virtual Scandinavian Summer. May 22nd will kick off the celebration with fireworks that will double as a celebration for graduating seniors who did not get to walk this year. Only high aerial fireworks will be included so

people can watch from anywhere in town. The traditional bus tour will be done virtually on the website. We will be working on virtual marathons and races, entertainment and other activities that can be accessed online. The parade will not be held this year.

Misc. – City clean-up is available with a dumpster. The police are trying to educate and slow down ATV drivers.

CLOSED SESSION

Councilmember Alder moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205(a), for the purpose of discussing the character, professional competence, or physical or mental health of an individual. The motion was seconded by Councilmember Boothe. A roll call vote was called. Voting yes: Councilmembers Scott, Boothe, Wheeler, Anderson, and Alder. The vote was unanimous. The motion carried.

The Closed Meeting began at 6:41 p.m.

At 6:53 p.m. Councilmember Anderson moved the Council adjourn the closed session and reopen the public meeting. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.

ADJOURNMENT

There being no further business to come before the Council for consideration, Councilmember Alder moved the Regular Council Meeting adjourn at 6:54 p.m. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.

The next regular City Council meeting is scheduled to be held on Wednesday, May 20, 2020, starting at 6:00 p.m.

MINUTES APPROVED:

John Scott, Mayor

Date

ATTEST:

Leigh Ann Warnock, City Recorder

Date