

# WORK MEETING MINUTES CITY COUNCIL

CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH

JUNE 21, 2023

5:00 PM

## CALL TO ORDER

The Ephraim City Council convened in a work meeting on Wednesday, June 21, 2023, in the City Council Room. Mayor Scott called the meeting to order at 5:00 p.m.

## ROLL CALL

### MEMBERS PRESENT

John Scott, Mayor  
Tyler Alder,  
Mayor Pro Tem  
Margie Anderson  
Richard Wheeler  
Alma Lund  
Lloyd Stevens

### MEMBERS EXCUSED

### STAFF PRESENT

Shaun Kjar, City Manager  
Daniel Van Beuge, City  
Attorney  
Candice Maudsley,  
City Recorder

Sean Lewis, Planner

Jon Knudsen, Finance Dir.

Jeff Jensen, Public Works

Aaron Broomhead, Police

Jeff Hermansen, Fire Chief

## CO-OP BID OPENING

All bids were received before 5:00 PM. They were opened and dispersed to City Council in the following order:

- Thistle & Honey
- Snow College
- Maker's Space
- Sanpete Trade Association

The Council took twenty minutes to read and review the Request for Proposals.

## DEPARTMENT REPORTS

### Sean Lewis, Planning and Zoning Administrator

- The new well ramp up was today and the well house should be operating soon.
- The Canyon Road sidewalk project has begun.

### Jeff Jensen, Public Works Director -

- The new well is still flowing artesian. There is approximately a page and a half of remaining punch list items.

- The water line to the well is installed and pressure tested.
- There will be a water outage to do water lines for the canyon road project.
- It is hoped there is no movement from landslides on the mountain.
- The city yard has had some flooding, but no other significant flooding this spring.
- Fire hydrants are being repaired.

**Jeff Hermansen, Fire Chief**

- There was a fire drill and celebration for the firefighters that passed their certifications.
- CIB will be approached for new fire engines.
- Fire calls are at 35.

**Jon Knudsen, Finance Director**

- Certified Tax Rate- The rate is being reduced.
- Fee Schedule- The power rates will increase by one cent per kWh as previously determined.
- Budget Amendment- FY23 adjustments were made so the funds are balanced.

**Candice Maudsley, City Recorder**

- General Election has been changed to November 21<sup>st</sup>.

**DISCUSSION AGENDA**

- Council retreat on July 1.

**ADJOURN**

*There being no further discussion, Councilmember Alder moved the work meeting adjourn. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.*

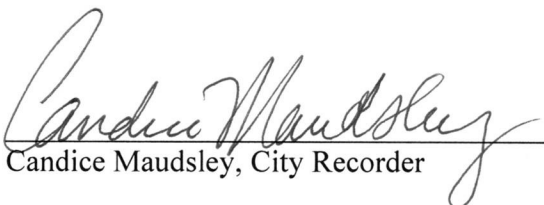
**MINUTES APPROVED:**

  
 \_\_\_\_\_  
 John Scott, Mayor

7-19-23  
 \_\_\_\_\_  
 Date



**ATTEST:**

  
 \_\_\_\_\_  
 Candice Maudsley, City Recorder

7-19-23  
 \_\_\_\_\_  
 Date