

WORK MEETING MINUTES
CITY COUNCIL
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL
5 SOUTH MAIN, EPHRAIM, UTAH
AUGUST 16, 2023
5:30 PM

CALL TO ORDER

The Ephraim City Council convened in a work meeting on Wednesday, August 16, 2023, in the City Council Room. Mayor Scott called the meeting to order at 5:30 p.m.

ROLL CALL

MEMBERS PRESENT

John Scott, Mayor
Tyler Alder,
Mayor Pro Tem
Margie Anderson
Lloyd Stevens
Richard Wheeler

STAFF PRESENT

Shaun Kjar, City Manager
Candice Maudsley,
City Recorder
Bryan Kimball,
Community Development

Sean Lewis, Planner

Jon Knudsen, Finance Dir.
Jeff Jensen, Public Works
Aaron Broomhead, Interim
City Manager
Jeff Hermansen, Fire Chief
Michael Patton, Rec Dir.

MEMBERS EXCUSED

Alma Lund (UAMPS Conference)

DEPARTMENT REPORTS

Bryan Kimball, Community Development Director

- The Canyon Road Sidewalk Project is projected to be done the first week of September.
- A headwall is needed to finish the project. The contractor is attempting to work with the irrigation company to shut off the water to put in the headwall. The contractors have been responsive, and the project has gone well.
- The substantial conclusion has been signed for the new well. The transfer switch was ordered, but it has not been delivered or installed. The artesian pressure is more than anticipated. A change order may be needed to deal with the overflows.
- A meeting was had with UDOT for the phase I of Ephraim Crossing.
- Russ Bigelow the district ranger informed the city that 30 trucks a day will be coming down Ephraim Canyon for the next ten years.

Colby Zeeman, Police Chief

- Electric signs will be used this year next to the cross walks for additional safety.
- Applications for promotion in the police department are due by August 31st.

Jeff Hermansen, Fire Chief

- Fire District – Bids were opened for the new fire engines. The process for purchase will go forward.
- There are 18 people in the fire department. Twelve of which are certified.
- There have been 52 fire calls so far this year.
- Over 140 fire inspections have been done so far this year.
- The Abundance restaurant had out-of-date fire extinguishers and vent hood cleaning. The Fire Chief has visited multiple times, and nothing had been done. It was eventually turned over to the police department. The management promised it would be done by the first of July and it has still not been as of today. Colby Zeeman also added a few details. He contacted the owners and let them know of the police involvement. Chief Zeeman asked for a time frame that the owner would have it done within. The time frame she set was July 5th. The cleaning of the vent hood was never done. The city council has the right to revoke a business license. Staff does not have the authority.

Jon Knudsen, Finance Director

- Verena Critser is at a Treasurer conference this week.
- Craig Elder is retiring, and a replacement is being considered. Craig is preparing for the coming audit before retirement.


WARRANT REGISTER INQUIRIES

- A large portion of the warrant register expense is the Canyon Road Project.

ADJOURN

There being no further discussion, Councilmember Alder moved the work meeting adjourn. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.

MINUTES APPROVED:




John Scott, Mayor

9-6-23

Date

ATTEST:



Candice Maudsley, City Recorder



9-6-23

Date