

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
AUGUST 21, 2019  
6:00 PM

**CALL TO ORDER**

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, August 21, 2019, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

**OPENING CEREMONY**

Councilmember Boothe offered an invocation. Ralph Brenchley led the audience in the Pledge of Allegiance.

**ROLL CALL**

**MEMBERS PRESENT**

John Scott, Mayor  
Margie Anderson, Mayor Pro Tem  
Tyler Alder  
Greg Boothe  
Richard Wheeler

**STAFF PRESENT**

Shaun Kjar, City Manager  
Bryan Kimball, Community Dev.  
Leigh Ann Warnock, City Recorder  
Steve Widmer, Financial Director  
Chad Parry, Public Works Director  
Cory Daniels, Power Director  
Aaron Broomhead, Police Chief  
Donnie Wood, Rec Director

**PUBLIC COMMENT**

**Ann Gardner** addressed the Council concerning mosquito abatement and fogging. She has an 8-month-old grandson that she wants protected from harmful chemicals. There are also many elderly residents with lung issues that could be affected by these chemicals. She would love to see Ephraim Creek run at least at low-flow year-round. The Creek has historical meaning and creates a bio-diversified eco system which is important.

## **PRESENTATIONS**

### **TAP AWARD**

Brent Oakeson, from the Utah Local Government's Trust which provides the City with its insurances, awarded the City with the Trust Accountability Program award. The TAP provides recognition to members of the Utah Local Government's Trust that implement loss prevention best practices. Because of meeting the requirements for the program, Ephraim City has received a 5% break on premiums which amounts to over \$2,000, and a discount on its Worker's Comp renewal.

### **WELLNESS PRESENTATION**

Ephraim City Staff, Candice Maudsley and Randi Spurling, oversee the Employee Wellness Program. They created monthly activities in six different categories and offered prizes and incentives to the employees. Ephraim City won the Financial and Career Well-Being Award from PEHP and received a check in the amount of \$450 which will be added to the wellness budget.

## **MOTION AGENDA**

### **APPROVAL OF WARRANT REGISTER**

The Council reviewed the Warrant Register of August 20, 2019. The charge from Javiation was for the final surfacing and restriping of the runway.

*Councilmember Alder moved to approve the August 20, 2019 Warrant Register as presented. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.*

### **APPROVAL OF MINUTES**

The Council reviewed the minutes of the August 7, 2019 City Council Work and Regular City Council Meeting.

*Councilmember Boothe moved to approve the August 7, 2019 Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.*

### **SENIOR CITIZEN ROOF**

The Senior Center roof has some leaks. Chad has been working on bids. The Senior Board said they will cover 50% of the costs for that roof. It is estimated the cost of repairs would be approximately \$27,000 plus.

*Councilmember Wheeler moved to approve a 50/50 expenditure for a new Senior Center roof. The motion was seconded by Councilmember Anderson. The vote was unanimous. The motion carried.*

## APPROVAL OF STAFF RECOMMENDATIONS

### CONTRACT: MUNICODE

Kimball Clark with Municode went over the contract for online hosting and maintenance of the City's Code of Ordinances. The program would allow the City to make changes to the code and implement them in real time.

*Councilmember Wheeler moved to approve the Contract with Municode for self-publishing software. The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.*

## RESOLUTION AGENDA

ECR 19-15 a resolution declaring two city power department transformers as excess property and authorizing the sale of same to UTB National Transformer Dealer and Manufacturer for the fair price of \$5,000.

*Councilmember Anderson moved to approve ECR 19-15. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.*

## ORDINANCE AGENDA

ECO 19-02, an ordinance amending the Land Use Ordinance to include new language to the section on sign regulation.

*Councilmember Wheeler moved to approve ECO 19-02, with the amendment to strike "Owned by the City or" 10-3-5(F). The motion was seconded by Councilmember Boothe. The vote was unanimous. The motion carried.*

## APPOINTMENTS AND COUNCIL REPORTS

### Margie Anderson

**Youth City Council** – The YCC have been working on Fun on the Farm at the County Fair.

**ECHA** – 2 homes in Hidden Creek are almost done with buyers lined up. Open to bid on the 27<sup>th</sup>. One home is left in the Cottonwood Subdivision and one on 300 south 200 East. Three are left in City Creek.

### Richard Wheeler

**UAMPS Conference** – Misconceptions of Nuclear Power. The book is an easy read and a couple of copies will be given to the Library.

**Fire Department** – Kerry will have the new Fire engine at the Fly-In.

**Senior Board** – They will provide 50% for the roof repair, and he will speak with Carolyn Tidwell to get that under way.

**Greg Boothe**

**Lt. Governor Cox** - came down for a Pioneer Cemetery Cleanup. Over 120 students showed up as well as the Youth City Council. He would like to see the City do something like this on an annual basis.

**DEPARTMENT REPORTS**

**Bryan Kimball, Community Development Director**

**Tunnel Project** – trying to float the waterline through the tunnel. We are losing snow melt on top. We are currently using culinary water. Prepared to explore ideas. They are 4,000 feet into the tunnel. The waterline is through the tunnel. The survey has been completed and came back clean.

**Well** – we have 2 options: 1) put a smaller pump in to loosen up drilling mud and pump at a reduced rate and try to clean that out. 2) install a larger pump and pump it like crazy trying to dislodge and open up on flow pass. We are looking at a pump that would accommodate cleaning and temporary installation.

**Planning and Zoning** – Introduced Devan Fowles, our new Planner. There is a lot going on in the planning realm. 39-unit condo plans are in. they have revised the plans 6 different times. A playground and dog park are planned. They will mostly be 2- and 3-bedroom units. Another application has been filed for a remodel, 5 public hearings were held for P&Z last week regarding rezoning and sign ordinance. We can't approve the zoning amendment unless it complies with the General Plan. That will have to be updated. Additional rumors of subdivisions are coming in.

**Cory Daniels, Power Director**

**UAMPS conference** – He summarized some of the classes at the conference. Some of the presentations were very impressive. Fires have Bankrupted PG&E, the biggest CA electric supplier. There is that potential here, and he is trying to work on a few things with the forest service to be proactive before something like that happens. CA has started turning off power at certain times if there are sustained 40 mph winds. That is their mitigation plan. It is taking 2-3 days to get the power back on to some of those people. That has happened a few times this year already. Crews are cleaning out the GBEEK area now.

**Chad Parry, Public Works Director**

**Misc. Projects** – finished up overlays in Don Thompson's subdivision. Did the horseshoe round and the portion that goes up to Sandra Rasmussen's. Some money was left over and we will probably put that into chip seal for next year.

**Chlorine Requirements** – National Security is changing requirements on chlorine. Someone must be there in person to sign when it is delivered.

**Sanitary Survey** - The survey has been completed and everything is taken care of.

**New Employee** – Public Works hired a new employee, Preston Bown. He worked at Snow College. We had a lot of good applicants. Chad really likes that Preston had such a good attitude and knowledge of local water issues. He is willing to step in and do anything.

**Water** – The springs are doing well, producing 2,500 gallons per minute as compared to 1,200 last year.

### **Sergeant Cragun, Police Department**

**Injury** – Officer took a spill on his dirt bike and will be out 6-8 weeks after his collarbone surgery. With the addition of our new officer, we will be okay; it was very timely.

The Department is going over ordinance procedure to see how they will handle complaints. They will be rolling out some new forms that will streamline citizen reports on ordinance violation.

## **CITY MANAGER REPORT**

**Training** - Outward Mindset by the Arbinger Institute, a Leadership training with ULGT. They discussed how to better connect with people by thinking differently. The way we think changes our behaviors. We will be sharing that training at our next Department Director's Meeting.

**Newsletter** – Ephraim will debut a new expanded newsletter next month. Department heads, City Manager and Mayor will all write articles to improve communication with our residents.

## **ADJOURNMENT**

*There being no further business to come before the Council for consideration, the meeting was adjourned. The vote was unanimous. The motion carried.*

The next regular City Council meeting is scheduled to be held on Wednesday, September 4, 2019, starting at 6:00 p.m. in the Ephraim City Council room.

## **MINUTES APPROVED:**

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Mayor

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Date

**ATTEST:**

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City Recorder

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Date