

**MINUTES**  
**REGULAR CITY COUNCIL MEETING**  
CITY COUNCIL CHAMBERS, EPHRAIM CITY HALL  
5 SOUTH MAIN, EPHRAIM, UTAH  
SEPTEMBER 1, 2021  
6:00 PM

**CALL TO ORDER**

The Ephraim City Council convened in a Regular City Council Meeting on Wednesday, September 1, 2021, in the City Council Room. Mayor Scott called the meeting to order at 6:00 p.m.

**OPENING CEREMONY**

At the invitation of the Mayor, Steve Widmer offered an invocation. Tyler Alder led the audience in the Pledge of Allegiance.

**ROLL CALL**

**MEMBERS PRESENT**

John Scott, Mayor  
Tyler Alder  
Alma Lund  
Lloyd Stevens  
Richard Wheeler

**STAFF PRESENT**

Shaun Kjar, City Manager  
Brian Page, City Attorney  
Leigh Ann Warnock, City Recorder  
Bryan Kimball, Community Dev.  
Devan Fowles, Planner  
Steve Widmer, Financial Director  
Jeff Jensen, Public Works Director  
Cory Daniels, Power Director  
Aaron Broomhead, Police Chief  
Jeff Hermansen, Dep. Fire Chief

**MEMBERS EXCUSED**

Margie Anderson, Mayor Pro Tem

**PUBLIC COMMENT**

No public comment presented.

**PRESENTATIONS**

**SWEARING IN OF FIRE CHIEF**

Jeff Hermansen was sworn in as the first Ephraim City Fire Chief by the City Recorder.

**DISSEMINATION OF WELLBEING FINDINGS**

Professor Courtney Flint from Utah State University presented the findings from the wellbeing survey taken by Ephraim residents. Ephraim is one of 29 cities included in the survey, with the goal being to provide City leaders with information regarding the wellbeing of their residences. ULCT, a contributor/funder partner, said the findings might be helpful in planning to use the financial relief funds available to the cities.

#### **APPROVAL OF WARRANT REGISTER**

The Council reviewed the Warrant Register of September 1, 2021.

*Councilmember Alder moved to approve the September 1, 2021, Warrant Register as presented. The motion was seconded by Councilmember Stevens. The vote was unanimous. The motion carried.*

#### **APPROVAL OF MINUTES**

The Council reviewed the minutes of the March 22, 2021 Special Work Meeting and the August 4, 2021 Work Meeting and Regular City Council Meetings.

*Councilmember Stevens moved to approve the March 22, 2021, Special Work Meeting Minutes and the August 4, 2021 Council Work Meeting and Regular City Council Meeting Minutes as presented. The motion was seconded by Councilmember Lund. The vote was unanimous. The motion carried.*

#### **PLAT AMENDMENT: CAMINO VERDE**

Plat amendment of previously amended plat of Ephraim Crossing subdivision. The Gas Company had a few minor changes to the plat to include some additional signature lines and clarification on language the gas company would work within. Planning Commission approved unanimously; Staff recommends approval.

*Councilmember Wheeler moved to approve the subdivision plat amendment for the Estates at Ephraim Crossing Subdivision. The motion was seconded by Councilmember Lund. The vote was unanimous. The motion carried.*

#### **EPHRAIM CITY RESOLUTION 21-13: INTERLOCAL COOPERATION AGREEMENT**

The resolution adopts an Interlocal Cooperation Agreement establishing an intergovernmental program known as the Sanpete Major Crimes Task Force. The agreement is between the Sheriff's office and major crime task force utilizing reimbursement of time, equipment, etc.

*Councilmember Alder moved to approve an Interlocal Cooperation Agreement establishing an intergovernmental program known as the Sanpete Major Crimes Task Force. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.*

#### **APPOINTMENTS AND COUNCIL REPORTS**

*Councilmember Alder moved to appoint Terry Lund to the Cemetery Board. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.*

##### **Tyler Alder**

**Cemetery** – Terry Lund has been asked to serve on the Cemetery Board. The Board discussed using a local contractor for the space flagpole.

**Recreation Board** – Sports are in progress and things are busy. There are a lot of kids involved, more than ever before.

## **Richard Wheeler**

**Airport Board** – The Board discussed updates pertaining to the Fly-in which will be held on the 25<sup>th</sup> of September.

**UAMPS Conference Report** – They had a good agenda for us. Cyber security was one of the topics and the instructor said no matter what we do, within a short time, people who want to break into a system can do it. Other classes included responding to extreme weather events, strategic planning, wildfire mitigation liabilities, and State and Public Energy Policies.

Lloyd Stevens reported he came away with several learning bullet points after hearing from other cities facing same troubles we are. They discussed sustainability and whether we can provide utilities and do it reliably. Growth is the norm anymore. One of the speakers said, “Shape what you cannot stop” meaning we can’t stop, nor do we want to stop growth, but we can shape it.

## **DEPARTMENT REPORTS**

### **Bryan Kimball, Community Development Director**

**Building Applications** – Slowed down a bit, but still getting calls and questions.

**Water** - Paperwork for the well has been completed. Appointments have been set with the Corp of Engineers to work through agreements and get things moving as quickly as possible.

### **Cory Daniels, Power Director**

**UAMPS** – Looking at a solar project and are looking for municipalities to participate.

**UAMPS Conference** – Felt the conference was an eye-opening event for everyone regarding energy and what UAMPS is all about.

**Misc.** – busy with infrastructure and lighting and new subdivisions.

### **Jeff Hermansen**

**Misc.** – There was a fire on Skyline Drive involving an RV. There was nothing left when they got there. Working on inspections and repairs to the fire station.

## **CITY MANAGER REPORT**

**Open Positions** - We have two part-time library positions available. They have a lot of events and activities. There is also a position open for Finance Director.

**Airport** – The airport turnaround will be going in a little later next week because of the rain. It should be done in time for the Fly-in.

**Natural Gas Generators** – Generators have been purchased for this building, the fire station, and diesel units for the wells.

**CLOSED SESSION**

*Councilmember Wheeler moved to go into a closed session pursuant to the provisions of the Utah State Code, Section(s) 52-4-205 (c) pending or reasonably imminent litigation, (d) purchase, exchange, or lease of real property, and (e) sale of real property. The motion was seconded by Councilmember Stevens. A roll call vote was called. Voting yes: Councilmembers Lund, Stevens, Wheeler, and Alder. The vote was unanimous. The motion carried.*

*The Closed Meeting began at 7:14 p.m.*

*At 9:27 p.m. Councilmember Alder moved the Council adjourn the closed session and reopen the public meeting. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.*

**ADJOURNMENT**

*There being no further business to come before the Council for consideration, Councilmember Alder moved the Regular Council Meeting adjourn at 9:27 p.m. The motion was seconded by Councilmember Wheeler. The vote was unanimous. The motion carried.*

The next regular City Council meeting is scheduled to be held on Wednesday, September 15, 2021, starting at 6:00 p.m. in the Ephraim City Council room.

**MINUTES APPROVED:**

\_\_\_\_\_  
John Scott, Mayor

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Leigh Ann Warnock, City Recorder

\_\_\_\_\_  
Date