

**MINUTES**  
**AIRPORT BOARD MEETING**  
**500 W AIRPORT ROAD, SANPETE COUNTY, UTAH**  
**Thursday, October 19, 2023**  
**4:00 P.M.**

**Board Members Present:** Ted Meikle, Jeremy Hallows, Manti Council Liaison Jeff Killian, Ephraim Council Liaison Margie Anderson, Sanpete County Economic Development Kevin Christensen

**Board Members Excused:** Scott Larson, Chair Tom Herbert

**Staff Present:** Airport Manager Sean Lewis, County Commissioner Reed Hatch, Ephraim City Recorder Candice Maudsley

**Others Appearing:** Kirt McDaniel

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**CALL TO ORDER**

The Manti Ephraim Airport Board convened on Thursday, October 19, 2023. Boardmember Ted Meikle called the meeting to order at 4:00 PM.

**I. MOTION AGENDA**

**A. APPROVAL OF THE AUGUST 17, 2023, MINUTES**

*Board Member Killian moved to approve August 17, 2023 minutes with clarifying changes. The motion was seconded by Board Member Anderson. The vote was unanimous. The motion carried*

**B. BID OPENING RESULTS FOR TRACTOR GRANT**

- Only one bid was received, including a John Deere 210P with a snowplow, sweeper, and bucket.
- Lead time for the tractor is 6 months. The option to store it in the Search and Rescue shed on the airport premises is viable, pending the installation of electricity. A text was sent to ask about the possibility of use and Search and Rescue is still using it, so another option will be pursued.
- Kirt from Woolpert will contact the company to proceed.

***Board Member Meikle moved to recommend the bid received for a John Deere 210 tractor from Hannan Equipment Company with accessories with a lead time of 6 months to both city councils. The motion was seconded by Board Member Killian. The vote was unanimous. The motion carried.***

### **C. LAND EXPANSION PROPOSAL**

The Board reviewed the proposal from Ted Meikle. Expanding the runway due to density altitude issues during hot summer months is a priority. The current runway makes the hot summer months limiting for some private planes. This expansion is crucial for economic growth. A previous master plan included a longer runway. The revision took the longer runway out. Protecting approach surfaces and following FAA processes are essential. Ted prioritized parcels to reduce costs and proposed work as consultant to be capped at \$10,000, significantly less than hiring an engineering firm. Aviation supports a local person starting this project and it is supported in their five-year contract with the airport. Ted has already had conversations with local property owners. It is very important for economic development to expand this runway. A medical facility being built will require a longer runway for jets, and the demand for the longer runway would increase. The need for expansion is justified the next steps just need to be established. The airport manager will draft a contract and the board can approve the draft when it is ready.

## **II. AIRPORT MANAGER REPORT**

- UDOT airport beautification grant
- FAA's bi-annual inventory requirement for tail number registrations, necessary for all hangar owners.
- Completion of hangar leases, with most payments received.
- Successful aviation audit except for complaints regarding gravel on the runway.
- The last legislative session required airport overlay zones to be established by December 2024 by all cities and counties.
- Review of the ACIP Project for the runway.

***There being no further business to come before the Airport Board for consideration, Board Member Killian moved the Airport Board Meeting adjourn at 5:23 p.m. The motion was seconded by Board Member Anderson. The vote was unanimous. The motion carried.***

The next Airport Board meeting is scheduled to be held in early November, 2023, starting at 4:00 PM.

**MINUTES APPROVED:**

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*Tom Herbert, Chair*

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*Date*

**ATTEST:**

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*Candice Maudsley, Secretary*

\_\_\_\_\_  
*Date*

DRAFT