

Checklist for Commercial Development:

Applicant Name: _____

Property Address: _____ Zone: _____

Applicant Phone: _____

Proposed Development: _____

New Construction Yes No

Adjoining a Residential zone Yes No

Compliant with City Ordinances:

- | <u>Yes</u> | <u>No</u> | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | Property zoned correctly for Commercial (Section 10-4-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed use listed as permitted for that zone (Section 10-5-3, Table B) |
| <input type="checkbox"/> | <input type="checkbox"/> | All storage of merchandise inside building or within solid 6' high sight-obscuring enclosed structure (Section 10-4-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | Trash and combustible materials in approved containers/fencing (Section 10-4-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | Junk/debris, abandoned/dismantled vehicles etc. will <i>not</i> accumulate on the lot (section 10-4-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | Solid waste/garbage facilities at rear of building or in enclosed area to prevent street visibility (Section 10-4-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | If adjoining a residential zone, adequate sight obscuring fence and landscaping buffer provided to protect the adjoining properties (Section 10-4-6, 10-3-4) |
| <input type="checkbox"/> | <input type="checkbox"/> | Minimum 5% landscaping met (Section 10-4-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | All areas not paved to be landscaped (Section 10-4-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | If proposed use includes multi-family, density and minimum lot size are adequate (Section 10-4-4-E) |
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate curb/gutter/sidewalk/asphalt existing or proposed on all frontages (10-3-2-K) |
| <input type="checkbox"/> | <input type="checkbox"/> | Minimum setbacks to property line met (10-5-2: Table A) |
| <input type="checkbox"/> | <input type="checkbox"/> | Building complies with maximum height for zone (Section 10-5-2: Table A) |
| <input type="checkbox"/> | <input type="checkbox"/> | Minimum/maximum driveway widths and spacing met (Section 10-3-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | Minimum off street paved parking provided (Section 10-3-6, 10-5-5: Table D) |
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate storm drainage provided (Section 10-3-6) |
| <input type="checkbox"/> | <input type="checkbox"/> | Proposed signage in compliance (Section 10-3-5) |

Departmental Review:

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate fire/emergency access existing or proposed (Fire Code) |
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate fire hydrants existing or proposed. Additional hydrants required? <input type="checkbox"/> Yes <input type="checkbox"/> No |
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate water (size and pressure) available to property |
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate sewer (elevation, distance) available to property |
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate power available to property |
| <input type="checkbox"/> | <input type="checkbox"/> | Adequate number of meters (power, water) |
| <input type="checkbox"/> | <input type="checkbox"/> | Addresses assigned |
| <input type="checkbox"/> | <input type="checkbox"/> | Application, Impact and Connection fees assessed |

Application is hereby found as: Compliant Non-compliant with the City Ordinances.

Notes and/or corrective action needed for compliance: _____

City Representative- Signature: _____

Date: _____